Please visit
go.weho.org/plummerparkplan
or scan the QR code
to apply online!

Plummer Park Planning Working Group Application

Plummer Park Comprehensive Improvement Plan Phase 2

Please complete this application electronically or print and complete it by hand. Attach additional pages or supporting materials as needed. Applications may be submitted by email to the City's Urban Design and Architecture Studio at UDAS@weho.org. Physical applications may also be dropped off at the Plummer Park Community Center front desk or at the reception desk on the first floor of City Hall. **Applications are due by: 5:00 p.m. on Monday, August 17, 2026**. Late submissions will not be accepted. Selected applicants will be notified by early September. For more information about the project, please visit go.weho.org/plummerparkplan.

Working Group Roles and Responsibilities

The Plummer Park Planning Working Group will contribute subject matter expertise and advise on opportunities related to the Plummer Park Comprehensive Improvement Plan. The plan is intended to guide future park improvements over the next 20 years or more and may be implemented in phases as funding, design, environmental review, and City Council direction allow. Members will help the City evaluate priorities, tradeoffs, feasibility, and implementation considerations, and assist in translating findings from the Phase 1 community outreach effort and the 2026 Needs Assessment into recommendations for the ultimate Comprehensive Improvement Plan. The proposed Working Group will include thirteen members: two (2) members of the Public Facilities, Recreation, and Infrastructure Commission; two (2) members of the Historic Preservation Commission; five to six (5 to 6) local industry experts; and three to four (3 to 4) community members or stakeholders with a demonstrated connection to Plummer Park and relevant park-related experience. The Working Group will not make final or binding decisions. Final direction and approvals will remain with the City Council.

Ideal Candidates

Ideal candidates will be able to contribute experience and subject matter expertise, thoughtfully evaluate and deliberate on the benefits and constraints of different park planning scenarios, and consider how potential improvements may affect the park as a whole. Most importantly, candidates should provide informed, balanced input for the benefit of the broader community and all park users. The Working Group is not intended to advance predetermined solutions, individual agendas, or the priorities of a single stakeholder group, organization, constituency, or advocacy position. Candidates should demonstrate analytical ability, creative thinking, problem-solving skills, collaborative judgment, and respect for perspectives that may differ from their own. Members will be asked to consider long-term community benefits, feasibility, tradeoffs, and the future needs of the park as a shared public space.

1. Applicant Information

Full Name _____	Preferred Name, if different _____
Address _____	City / ZIP Code _____
Phone _____	Email _____

2. Connection to the City of West Hollywood and Plummer Park

Please check all that apply:

- ☐ Resident of the City of West Hollywood
- ☐ Nonresident who is a regular park user or participant in park programming
- ☐ Business owner or employee nearby
- ☐ Community organization representative
- ☐ Professional or technical expert
- ☐ Long-term community stakeholder
- ☐ Other: _____

If you checked any of the boxes above, please provide more information below.

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3. Knowledge and Understanding of Plummer Park and Community

Please describe your familiarity with Plummer Park, what aspects, programs, or features work well, and what issues or opportunities should be considered during Phase 2 to help the park better serve the broader community.

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4. Relevant Areas of Expertise

Please check all areas of expertise or direct background experience if such knowledge can substantively inform the development of a Comprehensive Improvement Plan.

☐ Parks, urban design, placemaking, or public space planning	☐ Recreation planning, programming, or community services
☐ Architecture	☐ Public health and wellness
☐ Landscape architecture	☐ Civil engineering or site infrastructure
☐ Environmental sustainability, biodiversity, urban ecology, tree canopy, wildlife habitat, or nature-based solutions	☐ Public art, cultural programming, or historic interpretation
☐ Construction management or project delivery	☐ Urban heat, climate resilience, stormwater, or sustainable infrastructure
☐ Transportation, parking, mobility, or circulation	☐ Community safety or public space security
☐ Accessibility, universal design, or aging in place	☐ Capital project implementation, funding, grants, or phasing
☐ Historic preservation or adaptive reuse	☐ Park operations and maintenance
☐ Other: _____	

5. Broader Community Perspective

Please describe how you would approach weighing tradeoffs and considering broader community interests, including perspectives that may differ from your own.

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6. Statement of Interest

Please explain why you are interested in serving on the Plummer Park Planning Working Group. Maximum 600 words or two pages (attach additional sheets if needed).

7. Collaborative Experience

Please describe any experience you have working on committees, working groups, public planning efforts, community projects, professional teams, advocacy efforts, or other processes that require collaborative and creative problem solving and the consideration of differing viewpoints. Please describe how you would interact with other members of the group and the public.

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8. Availability

Working Group meetings are expected to occur on **Tuesday evenings**, generally between **5:30 p.m. and 7:30 p.m.** at the **Plummer Park Community Center**. The City is currently anticipating holding between **six** and **eight** Working Group meetings in total. Please indicate whether you are available for the following potential meeting dates. *Dates and times are tentative, subject to change, and not all dates listed below may be used*.

Date	Yes	No	Maybe
Tuesday, September 15, 2026	☐	☐	☐
Tuesday, September 29, 2026	☐	☐	☐
Tuesday, October 20, 2026	☐	☐	☐
Tuesday, October 27, 2026	☐	☐	☐
Tuesday, November 17, 2026	☐	☐	☐
Tuesday, December 15, 2026	☐	☐	☐
Tuesday, February 23, 2027	☐	☐	☐
Tuesday, March 16, 2027	☐	☐	☐
Tuesday, April 20, 2027	☐	☐	☐

Can you commit to attending all Working Group meetings? ☐ Yes ☐ No ☐ Most, if not all

If "no" or "most, if not all", please explain.

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9. Affiliations and Potential Conflicts

Please disclose any current or past affiliations, financial interests, employment, consulting relationships, organizational roles, advocacy roles, property interests, or other relationships that may relate to the Plummer Park Comprehensive Improvement Plan. Examples may include contracts or potential contracts with the City, real estate or business interests near the park, leadership roles in organizations advocating for specific improvements, or professional relationships with consultants, contractors, or organizations that may seek work related to the project.

If applicable, please explain.

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10. Optional Supporting Materials

Applicants may submit a resume, CV, biography, portfolio, or other supporting material.

☐ I have attached optional supporting material. ☐ I am not submitting additional material.

11. Acknowledgments

- I understand that the Working Group is advisory only and does not make final decisions.
- I understand that final direction and approvals will be made by the City Council.
- I understand that the Comprehensive Improvement Plan is a long-term guiding document, not a construction design package.
- I understand that future improvements may be implemented in phases over many years, depending on funding, environmental review, design, and City Council direction.
- I understand that Working Group meetings will be open to the public.
- I understand that meeting materials and application materials may be subject to disclosure under applicable public records laws, subject to any applicable exemptions.
- I agree to participate respectfully and collaboratively.
- I agree to disclose any potential conflicts of interest.
- I understand that appointment to the Working Group is not guaranteed and that the City will consider both individual qualifications and overall Working Group composition.

☐ **I acknowledge the statements above.**

To learn more about the Plummer Park Comprehensive Improvement Plan, visit go.weho.org/plummerparkplan**.** For any questions or additional information, please contact the City's Urban Design and Architecture Studio at UDAS@weho.org.